



GREEN WOOD PUBLIC SCHOOL, ADITYA PURAM GWALIOR

SOP FOR ADMISSION

SESSION 2017-2018

NURSERY - UKG

1. Identification of no. of seats in respective class.
2. Nursery admission 3 / 4 years.
3. Information through Ads in Newspaper and Notification on the School Display Board and School Website.
4. Schedule appointment with admission office of the school.
5. Registration form and prospectus available in last week of January.
6. Random short listing of application forms without any screening of the children/ parents.
7. Documents required:-
 - a. Passport size photograph
 - b. Health Certificate
 - c. Birth Certificate

ORIENTATION PROGRAM FOR PARENTS AND STUDENTS:-

- To answer to their queries regarding Stationary, Uniform, Tiffin Curriculum/Activities/Celebrations in February end.

Transition Class I–V

1. Admission depending upon vacancies.
2. Information through Ads in Newspaper and Notification on the School Display Board.
3. Schedule appointment with admission office of the school.
4. Registration form and prospectus available in last week of January.
5. Random short listing of applications without any screening /parents/teachers.
6. Documents required:-

- b. Health Certificate
- c. Birth Certificate
- d. Report Card
- e. Transfer certificate

Class VI- IX

- 1. Admission test, if there are vacancies.
- 2. Documents required:-
 - a. Passport size photograph
 - b. Health Certificate
 - c. Report Card
 - d. Transfer certificate

Class X

- 1. Admission specifically on Transfer basis.
- 2. Documents required:-
 - a. Parents Application
 - b. Shifting Affidavit
 - c. Passport size photograph
 - d. Health Certificate
 - e. Transfer certificate
 - f. Original Registration card of Class-IX
 - g. Attested Copies of Mark sheet

Class XI

- Eligibility Criteria is the Grade / Percentage of marks obtained in Class X.
- Under CBSE/ICSE/State Board.
- For Science Stream — Math's :- A2/81 Above
Science:- A2/81 and Above

- For Commerce Stream — Math's:- A2/81 and Above
Social Science:- A2/81 and Above

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- Add in the Newspaper
- X**
- Registration Forms available in the school office
- Aptitude Test on a decided date.
- Candidate Selected.
- Interview with the Principal

Subject to

**Declaration
of the Class**

Result

Class XII

1. Admission specifically on Transfer basis.
2. Documents required:-
 - a. Parents Application
 - b. Shifting Affidavit
 - c. Passport size photograph
 - d. Health Certificate
 - e. Transfer certificate
 - f. Original Registration card of Class-XI
 - g. Attested Copies of Mark sheet